

# POSTING NOTICE OF EMPLOYMENT

*With*

## Lewisville Volunteer Fire Department Inc.

Lewisville Volunteer Fire Department Inc. is now accepting applications for:

### CAREER FIREFIGHTER

**Applications will be accepted until 5 pm on Friday, November 02, 2018**

Applicants should desire to become part of an organization that is committed to growing and strengthening their service to the community. Flexibility, motivation and ambition to excel are essential.

A completed employment application and resume must be returned to the Office Manager or Chief by 5pm on Friday, November 02, 2018 to be considered for employment. Application may be obtained from our website at [www.lewisvillefire.com](http://www.lewisvillefire.com) or by email to [Aprileh@lewisvillefire.com](mailto:Aprileh@lewisvillefire.com)

*Completed applications cannot be faxed or emailed.*

**Pay Range: \$30,231.09 – \$47,278.40 (D.O.Q.)**

Additional Pay includes: Overtime, Call-Back Pay  
Education Degree Incentives

### QUALIFICATIONS:

**Graduate from an Accredited High School or GED – Required**

**Class C Driver License – Required**

**N.C. Firefighter II – Required**

**N.C. EMT – Required**

*N.C. EVD – Preferred*

*N.C. Technical Rescuer – Preferred*

*N.C. TR Water Specialty - Preferred*

**Projected hire date is: November 19, 2018**

In order to provide equal employment and advancement opportunities to all individuals, employment decisions at Lewisville Volunteer Fire Department Inc. are based on merit, qualifications, and abilities. Lewisville Volunteer Fire Department Inc. does not discriminate in employment opportunities or practices on the basis of race, color, religion, sex, national origin, age, disability, or any other characteristic protected by law. Lewisville Volunteer Fire Department Inc. is an "at will" employer.

### Benefits

Insurance:

- Health
- Dental
- Vision
- Life
- Short-Term Disability
- AIG Life

Available

Supplements:

- Critical Illness
- Accident/Injury

401K Match

Tuition

Reimbursement

Workers Compensation

Flex Spending  
Accounts

# EMPLOYMENT APPLICATION



## **Equal Opportunity Statement**

*Applicants are not required to give any information prohibited by law. Our volunteer/employment policies are nondiscriminatory regarding age, color, sex, race, religion, national origin, military / veteran status and disabilities for qualified applicants.*

**216 Lewisville-Clemmons Road  
Lewisville, NC 27023  
(336)945-5983  
[www.lewisvillefire.com](http://www.lewisvillefire.com)**

**APPLICATION DIRECTIONS**

Please fill out this form completely. Failure to provide all information requested may disqualify you from the application process. If you have any questions, please call the Lewisville Volunteer Fire Department Inc. administration at (336) 945-5983. **Applicant must obtain and turn in the following documents with this application. DO NOT submit application without submitting the following along with the application:**

- Copies of fire/emergency services related certifications (if required for position)
- Copies of Military record (if applicable)
- High School Diploma or GED
- College Degree (if required for position)

**APPLICANT CERTIFICATION**

I CERTIFY that all the information on this application, my resume, or any supporting documents is complete and accurate to the best of my knowledge. I understand that any falsification, misrepresentation, or omission of any information may result in disqualification from consideration for employment or, if employed, disciplinary action, up to and including immediate dismissal.

I UNDERSTAND that neither this application nor any communication by a management representative is intended to create or does create a contract of employment, offer, or promise of employment. I acknowledge that if hired by the department, employment is on an at-will basis. This means the company is free to terminate my employment at any time, with or without cause or advance notice, in accordance with state law, and acceptance of employment is not a contract or employment for any specified time. Similarly, I am free to terminate my employment with the company at any time for any reason. This at-will provision may be modified or waived only in written agreement signed by an authorized representative of the department and me. I agree to conform to the policies, rules and regulation of the department, and understand that the department has complete discretion to modify such policies, rules and regulations at any time, except that it will not modify it policy of employment at-will.

I UNDERSTAND AND AGREE that if driving is a requirement of the job for which I am applying, my employment and/or continued employment is contingent on possessing a valid driver's license and automobile liability insurance in an amount equal to the minimum required by North Carolina law.

I UNDERSTAND that the department may now have, or may establish, a drug free workplace or drug and/or alcohol testing program consistent with applicable federal, state and local law. If the department has such a program and I am offered a conditional offer of employment, I understand that if a pre-employment (post-offer) drug and/or alcohol test is positive, the employment offer may be withdrawn. I agree to work under the condition requiring a drug free workplace, consistent with applicable federal, state and local law, may be subject to urinalysis and/or blood screening or other medically recognized tests designed to detect the presence of alcohol or controlled drugs, If employed, I understand that the taking of alcohol and/or drug tests is a condition of continual employment and I agree to undergo alcohol and drug testing consistent with the department's policies and applicable federal, state, and local law.

If employed by the department, I UNDERSTAND AND AGREE that the department, to the extent permitted by federal, state and local law, may exercise its right, without prior warning or notice, to conduct investigations of property (including, but not limited to, files, lockers, desks, vehicles and computers) and, in certain circumstances, my personal property.

I AUTHORIZE the department or its agents to confirm all statements contained in this application and/or resume as it relates to the position I am seeking and to the extent permitted by federal, state and local law. I agree to complete any requisite authorization forms for the background investigation.

I AUTHORIZE AND CONSENT TO, without reservation, any party or agency contacted by this employer to furnish the above mentioned information. I hereby release, discharge and hold harmless, to the extent permitted by federal, state and local law, any party delivering information to the department or its duly authorized representative pursuant to this authorization from any liability, claims, charges, or causes of action which I may have as a result of the delivery or disclosure of the above requested information. I hereby release from liability the department and its representative for seeking such information and all other persons, corporations, or organizations furnishing such information.

I UNDERSTAND this department hires only individuals who are legally eligible to work in the United States.

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
DATE

**PERSONAL INFORMATION**

POSITION APPLYING FOR:		FULL TIME <input type="checkbox"/> PART TIME <input type="checkbox"/>		SOCIAL SECURITY #	
NAME: Last		First		Middle	
CURRENT ADDRESS: Number & Street			CITY:	STATE:	ZIP CODE:
PREVIOUS ADDRESSES IN LAST FIVE YEARS (Use extra page if necessary – Include how long you lived at each residence)					
HOME #:	WORK #:	CELL #:	EMAIL:		
ARE YOU ABLE AT THE TIME OF EMPLOYMENT TO SUBMIT VERIFICATION OF YOUR LEGAL RIGHT TO WORK IN THE U.S.? YES <input type="checkbox"/> NO <input type="checkbox"/>			HAVE YOU EVER APPLIED FOR EMPLOYMENT WITH LEWISVILLE FIRE DEPARTMENT? YES <input type="checkbox"/> NO <input type="checkbox"/>		
PERSON TO CONTACT IN CASE OF EMERGENCY:		CONTACT RELATIONSHIP TO YOU:		CONTACT PHONE #:	
EMERGENCY CONTACT ADDRESS:					

**EDUCATION**

EDUCATION	SCHOOL NAME AND LOCATION	GRADUATE?	# OF YEARS COMPLETED	DEGREE / MAJOR
High School				
College				
Bus/Tech/Trade or Post College				

**MILITARY EXPERIENCE**

SERVICE NUMBER(S)	MILITARY BRANCH	RANK	DATES OF SERVICE	TYPE OF DISCHARGE
Briefly describe your military job(s) and training. Please include a copy of your DD214 with your application.				

**FIREFIGHTER / MEDICAL / RESCUE TRAINING**

Enter all Firefighter, EMT, or other applicable Emergency Services certifications that pertain to the position applying for.  
Use an extra page if necessary.

CERTIFICATION	DATE RECEIVED	EXPIRATION (If applicable)	STATE IN WHICH RECEIVED	REMARKS

**EMERGENCY SERVICES VOLUNTEER EXPERIENCE**

If you are currently, or have been in the past, a volunteer in emergency services, please provide the following information.

DEPARTMENT NAME	POSITION	DATES OF VOLUNTEER SERVICE	SUPERVISOR	PHONE #	REASON FOR LEAVING

Have you ever been dismissed or forced to resign from any volunteer position with an emergency services department? If yes, please explain:

**EMPLOYMENT HISTORY**

Begin with your most recent employer and work back at least five years. Use an extra page if necessary.

EMPLOYER NAME	POSITION	DATES EMPLOYED	SUPERVISOR	PHONE #	REASON FOR LEAVING

Have you ever been dismissed or forced to resign from any employment position? If yes, please explain:

**DRIVING RECORD**

N.C. DRIVERS LICENSE # (Indicate if you hold an out of state license):		LICENSE CLASS:	RESTRICTIONS:
CURRENT # OF POINTS (If any):	HAS YOUR LICENSE EVER BEEN REVOKED? If yes, explain:		

**CRIMINAL HISTORY**

Have you ever been convicted, fined, placed on probation, or imprisoned since your eighteenth birthday? If yes, explain:

**REFERENCES**

Please list the names of additional work-related references we may call. Individuals with no prior work experience may list school or volunteer related references.

NAME	POSITION	COMPANY	Work Relationship	Phone #